## How to submit your damage assessments

- Step 1: Contact your Chief Regional Coordinator (local and regional contacts) or Finance Division (state agencies) regarding intent to submit damage assessment
- Step 2: Log-in or Register for an account in <a href="https://virginiaPA.org">https://virginiaPA.org</a>
- Step 3: Create your damage assessment
- Step 4: Create your damage sites and upload documentation
- Step 5: Submit your damage assessment for VDEM review